



Woodlake Crossing Homes Association

Board of Directors Monthly Meeting Minutes March 9, 2023

1. **Call to Order:** The Woodlake Crossing Homes Association monthly Board of Directors (BOD) meeting convened at 6:32 pm. The meeting was held via Zoom.
 - a. **Personnel in attendance:**
 - i. Patrick Forys, President
 - ii. Rick Thompson, Vice-President
 - iii. Dianne Brynildsen, Treasurer
 - iv. Steve Murabito, Member-at-Large
 - v. Sarah Knaub, Communications Coordinator / Association Manager
 - b. **Personnel Absent:** Genny Barnett, Secretary
 - c. **Homeowners in attendance:** No homeowners attended the meeting.
2. **Homeowner Forum:** No homeowners present; no comments made.
3. **Approval of Minutes:** Mr. Forys made a motion, which was seconded and unanimously approved to approve the minutes from the February 9, 2023 board meeting.
4. **Committee Reports**
 - a. **Communications Coordinator Report:** Topics for the upcoming edition of the newsletter were discussed. The Special Edition newsletter provided with assessment notices resulted in one new email address submitted for the neighborhood email list.
 - b. **Social Committee Report:** Ms. Brynildsen reported the Spring Egg Hunt is planned for March 25th at 10:00 at the park. Donations of candy and eggs will be solicited via SignUp Genius.
 - c. **Grounds Report:** Ms. Knaub reported the brick walls and pillars at the entrances have been cleaned. The board requested Victory Community Management begin getting quotes to renovate the brick work.
 - d. **Stormwater Committee Report:** Mr. Thompson reported VDOT plans to install a structural liner in the pipes under Lakeland Crescent from the drainage basin at the park. The pipes have gaps in the joints which are causing some of the erosion at the headwall.
 - e. **ARC Report:** There have been no ARC requests since the last meeting.
 - f. **Covenants Compliance Report:** Ms. Knaub reported the summary report from the last inspection was sent to the board via email.
 - g. **Treasurer's Report:** The board reviewed the February Treasurer's Report. 91% of annual assessments have been paid. A motion was made, seconded and unanimously approved to move \$5000 from the reserve account into a 12-month CD at an APY of 4.08%.
5. **Old Business:** There was no old business.
6. **New Business:** Mr. Forys and Mr. Murabito confirmed they plan to attend the York County HOA Meeting scheduled for March 30.
7. **Adjournment:** The meeting adjourned at 8:02 pm. The next meeting will be held April 20, 2023 at 6:30 pm via Zoom. (Rescheduled from April 13.)

Minutes provided by Victory Community Management, Inc.