



Woodlake Crossing Homes Association

Board of Directors Monthly Meeting Minutes June 9, 2022

1. **Call to Order:** The Woodlake Crossing Homes Association monthly Board of Directors (BOD) meeting convened at 6:32pm. The meeting was held via Zoom.
 - a. **Personnel in attendance:**
 - i. Patrick Forys, President
 - ii. Dianne Brynildsen, Vice President
 - iii. Genny Barnett, Secretary
 - iv. Randy Parrish, Treasurer
 - v. Rick Thompson, Member-at-Large
 - vi. Sarah Knaub, Communications Coordinator/Association Manager
 - b. **Homeowners in attendance:** No homeowners attended.
2. **Homeowner Forum:** No homeowners addressed the board.
3. **Approval of Previous Minutes:** Mr. Parrish made a motion, which was seconded and unanimously approved, to approve the minutes from the May 5, 2022 board meeting.
4. **Committee Reports:**
 - a. **Communications Coordinator:** The deadline for input into the next newsletter will be June 15.
 - b. **Social Committee:** Ms. Brynildsen reported the Wild Birds Unlimited seminar was well attended. Popsicles at the Park, to welcome the arrival of summer and celebrate the last day of school, will be held tomorrow. Ms. Knaub reported volunteers have agreed to put out flags on patriotic holidays.
 - c. **Grounds:** Ms. Knaub reported completion of the tree work at the park. The back flow assembly at the Rt. 134 entrance has been replaced and winterized.
 - d. **Stormwater Committee Report:** Mr. Thompson reported a work order with the county to remove debris along the outflow of the lake to Big Bethel, has been completed. He continues to monitor the lake level and assess guidelines to open and close the sluice gate.
 - e. **ARC:** Ms. Knaub reported no new ARC requests were submitted since the last meeting.
 - f. **Covenants Compliance:** Ms. Knaub reported completion of the most recent inspection.
 - g. **Treasurer's Report:** Ms. Knaub reviewed the Treasurer's report for May and the board had no questions. Ms. Knaub reported CIT Bank offers a more competitive rate on CDs than the Association's current bank. The board asked Ms. Knaub to proceed with opening the necessary accounts to transfer the Association's reserve funds to CIT bank.
5. **New Business:**
 - a. **Summer Meeting:** The board discussed and decided not to meet the month of August, due to family vacations.
 - b. **Electronic Meetings Resolution:** Mr. Forys made a motion, which was seconded and unanimously approved to adopt Resolution 2022-06-09: Guidelines for the Use of Electronic Means for Meetings. The procedures are adopted pursuant to VA Code Section 55.1-1832.
 - c. **Solar Panel Guidelines:** The board discussed requirements for ARC approval for the installation of solar panels and decided further research is necessary before establishing the necessary guidelines.



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- d. Update on Ditches: Ms. Knaub informed the board, VDOT has completed its work on the ditches on all but a few streets.
6. **Adjournment**: The meeting adjourned at 7:30pm. The next meeting will be held July 14, 2022 at 6:30 pm.

Genny Barnett, WCHA Secretary