



Woodlake Crossing Homes Association

Board of Directors Monthly Meeting Minutes

July 13, 2023

1. **Call to Order:** The Woodlake Crossing Homes Association monthly Board of Directors (BOD) meeting convened at 6:33 pm. The meeting was held virtually on Zoom.
 - a. **Personnel in attendance:**
 - i. Patrick Forys, President
 - ii. Rick Thompson, Vice-President
 - iii. Dianne Brynildsen, Treasurer
 - iv. Heather Roberts, Secretary
 - v. Steve Murabito, Member-at-Large
 - vi. Martha Steppe, Covenants Compliance Committee
 - vii. Sarah Knaub, Communications Coordinator / Association Manager
 - b. **Personnel Absent:** None
 - c. **Homeowners in attendance:** None
2. **Homeowner Forum:** No comments made.
3. **Approval of Minutes:** Mr. Murabito made a motion, which was seconded and unanimously approved to approve the minutes from the June 8 board meeting.
4. **Committee Reports**
 - a. **Communications Coordinator Report:** Ms. Knaub reported the newsletter was distributed on time. The newsletter informed residents that the board will not meet in August and included information about the importance of establishing a vegetative buffer along the shoreline if their property is on the lake.
 - b. **Social Committee Report:** Ms. Brynildsen reported about 20 kids attended the Popsicles in the Park event. She also discussed the neighborhood Santa event. The event had a good turn out last year and Ms. Brynildsen will plan to continue the event this year.
 - c. **Grounds Report:** Ms. Knaub reported on the status of several projects at the park. She will be working with the Association's landscaper to update the landscaping at the entrances this fall.
 - d. **Stormwater Committee Report:** Mr. Thompson reported the outflow system was observed to be working well during the last big rain event. The sluice gate is currently open a few inches in preparation for hurricane season.
 - e. **ARC Report:** There have been no ARC requests since the last meeting.
 - f. **Treasurer's Report:** The board reviewed the June Treasurer's Report. Ms. Knaub reported 99% of all assessments have been paid.
5. **Old Business**
 - a. **Message Boards:** Ms. Knaub reported the new message boards will be installed soon.
 - b. **White Brick Walls:** Ms. Knaub gave an update on the status of gathering information about potential renovation of the brick walls at the entrances.

6. **New Business:**
 - a. **Registered Agent Change:** A motion was made, seconded and unanimously approved to change the Association's Registered Agent to attorney Will Sleeth at Gordon, Rees, Scully & Mansukhani.
 - b. **Annual Meeting Planning:** The board discussed the GMM to be held in November on the 9th. The board will request to use the Tabb Elementary Cafeteria.
7. **Executive Session:** There was no executive session.
8. **Adjournment:** The meeting adjourned at 7:22 pm. **The board will not meet in August.** The next meeting will be held September 14, 2023.

Minutes provided by Heather Roberts, WCHA Secretary