



Woodlake Crossing Homes Association

December 14, 2023

1. **Call to Order**- The Woodlake Crossing Homes Association monthly Board of Directors (BOD) meeting convened at 6:31 pm. The meeting was held virtually on Zoom.
 - a. Personnel in attendance:
 - i. Patrick Forys, President
 - ii. Rick Thompson, Vice-President
 - iii. Dianne Brynildsen, Treasurer
 - iv. Heather Roberts, Secretary
 - v. Sarah Knaub, Communications Coordinator / Association Manager
 - b. Home Owners in attendance- Martha Steppe, Covenants Compliance Committee
2. **Homeowner Forum**-No Comments Made
3. **Approval of Minutes**- Mr. Forys made a motion, which was seconded and unanimously approved to approve the minutes from the October 12, 2023 meeting.
4. **Committee Reports**
 - a. **Communications Coordinator Report**- The board approved the purchase of two more sets of letters for the message boards. Ms. Knaub will be sending an email out with updated seasonal information.
 - b. **Social Committee Report**- Ms. Brynildsen reported the Santa visit and luminary packing will be located at her house.
 - c. **Grounds Report**- Ms., Knaub reported that a request has been made to straighten 3 stop signs in the neighborhood. The board discussed fencing at the park to limit vehicle entrance. The board approved the purchase of new bows for the Association's holiday decorations.
 - d. **Stormwater Committee Report**- Mr. Thompson reported the gate had to be removed, fixed and re-caulked. It will be installed soon.
 - e. **ARC Report**- Since the last meeting, an addition was approved for 610 Lakeland Crescent. A concrete pad was approved for 502 Lake Dale Way.
 - f. **Treasurer's Report**-Ms. Brynildsen provided an update on CDs and current rates. The board motioned to move the operating CD to the reserve account in order to make the 2023 reserve contribution. The board motioned to move 5,000 from operating savings into a CD at 5% for 9 months.
5. **Old Business**
 - a. **Draft Budget**-Ms.Knaub reviewed the draft budget with the board. Mr. Thompson motioned to approve the 2024 budget, which was seconded and unanimously approved.
 - b. **White Walls**-There is no update for the white walls, areas may be caulked.
6. **New Business**-

Appointment of Board Members and Election of Officers-Mr. Forys made a motion to appoint Ms. Roberts and Mr. Thompson to three-year terms on the board. Mr. Thompson made a motion to elect officers. The board unanimously approved. The 2024 WCHA officers are: Mr. Forys – President, Mr. Thompson, Vice-President, Ms. Brynildsen – Treasurer, and Ms. Roberts – Secretary.

7. **Adjournment**- The meeting adjourned at 7:19 pm. The next meeting will be held January 11, 2024.

Minutes provided by Heather Roberts, WCHA Secretary